

10-26-2006

## University of Northern Iowa Graduate Council Minutes, October 26, 2006

Graduate Council, University of Northern Iowa.

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# UNI Graduate Council Minutes #958

October 26, 2006  
The Graduate Council

UNI Graduate Council Minutes No. 958

Thursday, October 26, 2006

Present: Bowlin, Etscheidt, Harton, Joslyn, Lynch, Mack, Marshall, Nelson, Pohl, Prophet, Thompson

Absent: Jurgenson, Hensley, Koch, Moon

Guest: Cynthia Coulter, Patti Rust, Laurie Russell, Pam Mackey

## 1. Announcements from the Chair of the Council

Thompson reported a task force has been formed to establish criteria that will determine how faculty will be granted graduate faculty status. The committee met for the first time today and is comprised of the following faculty: Samuel Gladden, Joe Gorton, John Fecik, Russ Campbell, John Henning and Atul Mitra. Thompson hoped the committee could be expanded to include a more diverse group.

Thompson indicated the Presidents of the Regents universities will meet to discuss the strategic planning for the Board of Regents. He feels the universities need to be proactive regarding the future of graduate programs.

## 2. Approval of the minutes from October 12, 2006

Bowlin moved that the minutes be approved as distributed. Motion was seconded and passed.

## 3. Graduate College Reports

Joslyn reminded members of the deadline for the Distinguished Scholar Award and the deadline for submitting summer fellowship applications.

Lynch asked if there is a deadline to nominate students to the Graduate Student Advisory Council. There is no deadline and any nominations should be forwarded to Joslyn.

## 4. Chair of the Graduate Faculty Report

Lynch encouraged members to attend the next Brown Bag Lecture Series to be held November 8. Donna Wood will speak on "Global Business Citizenship: Taking Social Responsibility & Ethics Across Borders."

## 5. Old Business:

### *Language Changes to the Thesis and Dissertation Manual*

Coulter had distributed suggested changes to the Council for the Graduate College Thesis and Dissertation Manual. The proposed changes are: 1) Change in company name from University Microfilms to ProQuest, 2) Change from microfilming to digitization, and 3) Option for master's students to submit their theses to ProQuest. Nelson moved to approve the changes. Motion was seconded and passed.

### *Automating Student Application for Graduation (WebCT)*

Patti Rust discussed the transition of the graduation application from WebCT to MyUniverse. Joslyn suggested the Registrar's Office receive input from a small committee regarding the application form and the approval process. In WebCT, departments were able to customize the approval process; however, in MyUniverse, the approval hierarchy will be identical for all departments. Etscheidt and Harton volunteered to serve on the committee.

Rust also reported the programming for the online student request form has been delayed until January.

### *Presentation on work with Graduate Alumni – Mark Jastorff*

Thompson reported that Jastorff will attend the November 9 meeting.

### *Review of Enrollment in Graduate Programs over the Past Five years*

Thompson feels there is a need to look at trends in enrollment, graduation rates, etc. of graduate programs over the past five years. Handouts were distributed with enrollment information by college and program from Fall 2002 – Fall 2006. Because of the inconsistency between reports, Thompson would like to see one report that is a composite of information for master's and doctoral programs. Rust will send copies of the Registrar's Annual Report to Thompson so that he can compile information from the past five years.

## 6. New Business

None.

## 7. Adjournment

Nelson moved to adjourn at 4:40 p.m. Motion was seconded and passed.

Respectfully submitted,

Shirley Uehle  
Secretary